



**ECLC International School, Seoul**  
**Board Meeting Minutes**  
**2011-2012**  
**Wednesday, September 28, 2011**  
**Hannam-dong**  
**9:15 am**

**Attendants:** Andrew Whitney (AW), Cyndi Brower (CB), Maggie Cooper (MC), Jay Im (JI), Greg Etheart (GE), Renata Fava (RF), Savannah Hahn (SH)

**Treasurer's Report (JI):**

1. Review of financials as of July 31, 2011.
2. Working to align accounting books and KPMG reports.
3. Request made to add previous year's actuals vs budget in the KPMG reports.

2010-2011 School Year Statement of Operations:

- Tuition Income: 2,626,744,500 KRW; Gross Income: 2,922,038,000 KRW
- Total Operating Expenses: 3,190,095,132 KRW, Net Income: -198,579,688

(note: total operating expenses include depreciation of 231,528,009 KRW)

**Head of School Report (AW):**

1. Current enrollment: 130
2. No personnel issues
3. Suggestion made to include "parent testimonials" on homepage and "connecting" current parents with prospective parents
4. Professional development: Postponed.
5. Professional reading group: Resumed this year.
6. First Aid Training: To be conducted for five new teachers in October.
7. Assessment system: School will use Teaching Strategies GOLD System for student evaluation system.
8. School will continue to take leadership with CECEK (Consortium of Early Childhood Educators - Korea)

**PTA Report (GE):**

1. PTA activities this year will include (among others): Stuck on You, Celebrating Giving Tree (suggestion made to support two orphanages and to expand role of Mrs. Park), new Spirit Wear, Original Artworks, Scholastic Books
2. Soiree planned for Feb or Mar
3. Winter Concert date TBC

**Other Business:**

**Lease renewal**

- Have contacted the landlord to have a meeting.

**Next Board Meeting - Wednesday, October 26, 2011, Hannam-dong at 9:15am**